



WYANDANCH UNION FREE SCHOOL DISTRICT

Central Administration Building
1445 Dr. Martin L. King, Jr., Boulevard
Wyandanch, New York 11798-3997

BOARD OF EDUCATION

Mr. Jarod Morris, President
Mrs. Nancy Holliday, Vice President
Mrs. Shirley Baker, Trustee
Mr. James Crawford, Trustee
Mr. Charlie Reed, Trustee
Mrs. Yvonne Robinson, Trustee
Ms. Latesha Walker, Trustee

Jessica Reed
District Clerk
631 870-0405
Fax 631 510-3173

DISTRICT MAIN
(AUTOMATED DIRECTORY)
631 870-0400

CENTRAL ADMINISTRATION

Gina Talbert, Ed.D.
Superintendent of Schools
631 870-0401
Fax 631 491-8539

Christine Jordan, Ed.D.
Asst. to the Supt. for Administrative &
Instructional Accountability
631-870-0510
Fax 631-491-1243

Shamika Simpson
Asst. to the Supt. for Curric. & Instr.
631 870-0419
Fax 631 491-1243

Richard Snyder
Business Administrator
631 870-0420
Fax 631 491-8510

Rascheda O. Wallace
Assistant to the Superintendent for
Human Resources
631 870-0410
Fax 631 491-1210

Carl Baldini
Director of Special Education
631 870-0500
Fax 631 491-8523

SCHOOLS

Wyandanch Memorial High School
54 South 32nd Street
Paul Sibbles, Principal
631 870-0450
Fax 631 491-8525

Milton L. Olive Middle School
140 Garden City Avenue
Shannon Burton, Ph.D., Principal
631 870-0525
Fax 631 491-8570

Martin L. King Jr.
Elementary School
792 Mount Avenue
Monique Habersham, Ed.D., Principal
631 870-0555
Fax 631 491-8573

Lafrancis Hardiman
Elementary School
792 Mount Avenue
Darlene White, Ed.D., Principal
631 870-0580
Fax 631 491-8572

Lafrancis Hardiman Annex
30 Deforest Road
Dix Hills, NY 11746
Darlene White, Ed.D., Principal
631 870-0505
Fax 631 491-8572

November 17, 2022

Dr. Betty A. Rosa
Commissioner of Education
New York State Education Department
89 Washington Avenue
Albany, New York 12234

Dear Commissioner Rosa,

Enclosed is the District's 2021-2022 annual report on the operations of the Wyandanch Union Free School District for period of July 1 2021 – June 30, 2022, which is submitted to you in accordance with the provisions of Chapter 18 of the Laws of 2020.

The report includes a review of key recommendations from the Fiscal Monitor during the past year as well as the status of those recommendations as of June 30, 2022. The District will continue to work with the Monitor for continuous improvement in the areas that he will identify on his report.

Through the collaborative work of our administrative team, Wyandanch Board of Education, and Fiscal Monitor, I am certain the District will continue on an upward trajectory of long-term fiscal stability.

Sincerely,

Dr. Gina Talbert
Superintendent of Schools

GT:mrs

c Mr. Ira Schwartz
Mr. Jason Harmon
Mr. Raymond Giamartino
Ms. Loriann Curtin
Mr. Al Chase
Wyandanch Board of Education

Attachment 1

EXCEPT FROM THE
WYANDANCH UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES OF
COMBINED WORK AND VOTING SESSION
HELD ON AUGUST 25, 2021
CENTRAL ADMINISTRATION BUILDING
1445 DR. MARTIN LUTHER KING, JR. BOULEVARD
WYANDANCH, NEW YORK 11798

Motion by Robinson, second by Baker to BLOCK VOTE all resolutions (amended and added) with the exception of 10-B-3 items C, D, F, J, K (Personnel).

Motion carried 7-0-0

Motion by Baker, second by Holliday to approve the BLOCK VOTE of all (amended and added) with the exception of 10-B-3 items C, D, F, J, K (Personnel).

Motion carried 7-0-0

BUS #10-C-1

Budget Transfer | 2021-
2022

BACKGROUND INFORMATION:

Budget estimates are often prepared months in advance of actual expenditures. The possibility that the amount of each expenditure will be known in exact terms at the time of budget preparation is very unlikely. The Commissioner of Education in Section 170.2(1) of the Regulations of the Commissioner provides school districts with a vehicle for making necessary budget transfers in discretionary areas.

This regulation allows transfers to be made between contingent expenditure codes and from non-contingent expenditure codes to contingent expenditure codes. This regulation does not allow transfers to be made from contingent expenditure codes to non-contingent codes, or between non-contingent expenditure codes. This regulation further permits the Board of Education, by resolution, to authorize the Chief School Officer to make transfers within limits established by the Board. At the Reorganization Meeting for the 2021/2022 school year, the Board of Education authorized the Chief School Officer to make transfers under \$5,000, thereby requiring transfers above that amount to be approved by the Board of Education.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following 2021/2022 budget transfer:

	Transfer To:	Transfer From:
A-1310-400-03-0000 Business-Contractual	\$ 180,000.00	
A-1310-425-07-0000 Business-Monitor		\$ 180,000.00
GRAND TOTALS:	\$ 180,000.00	\$ 180,000.00

CERTIFIED

AUG 27 2021

DISTRICT CLERK-WUFSO

EXCEPT FROM THE
WYANDANCH UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES OF
COMBINED WORK AND VOTING SESSION
HELD ON AUGUST 25, 2021
CENTRAL ADMINISTRATION BUILDING
1445 DR. MARTIN LUTHER KING, JR. BOULEVARD
WYANDANCH, NEW YORK 11798

Motion by Robinson, second by Baker to BLOCK VOTE all resolutions (amended and added) with the exception of 10-B-3 items C, D, F, J, K (Personnel).

Motion carried 7-0-0

Motion by Baker, second by Holliday to approve the BLOCK VOTE of all (amended and added) with the exception of 10-B-3 items C, D, F, J, K (Personnel).

Motion carried 7-0-0

BUS #10-C-2

Budget Transfer | 2020-
2021

BACKGROUND INFORMATION:

Budget estimates are often prepared months in advance of actual expenditures. The possibility that the amount of each expenditure will be known in exact terms at the time of budget preparation is very unlikely. The Commissioner of Education in Section 170.2(1) of the Regulations of the Commissioner provides school districts with a vehicle for making necessary budget transfers in discretionary areas.

This regulation allows transfers to be made between contingent expenditure codes and from non-contingent expenditure codes to contingent expenditure codes. This regulation does not allow transfers to be made from contingent expenditure codes to non-contingent codes, or between non-contingent expenditure codes. This regulation further permits the Board of Education, by resolution, to authorize the Chief School Officer to make transfers within limits established by the Board. At the Reorganization Meeting for the 2020/2021 school year, the Board of Education authorized the Chief School Officer to make transfers under \$5,000, thereby requiring transfers above that amount to be approved by the Board of Education.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following 2020/2021 budget transfer:

	Transfer To:	Transfer From:
A-1420-400-01-0000 Legal Contractual	\$ 52,000.00	
A-9050-806-04-0000 Unemployment Insurance		\$ 52,000.00
GRAND TOTALS:	\$ 52,000.00	\$ 52,000.00

DISTRICT CLERK-WUFSD

2020-2021 (20)

Budget Code	Description	Amount
1420-400-01-0000	Legal Contractual	52,000.00
	Totals	52,000.00

II. Transfer From:		
Budget Code	Description	Amount
9050-806-04-0000	Unemployment Insurance	52,000.00
Totals		52,000.00
Difference		-

Purpose of Transfer: Funds transfer to cover legal fees for the month of June's professional services

Administrator's Signature: Patrick Walker

Date: 9/12/21

Business Official's Signature: 

Date: 8/3/21

Superintendent's Signature: Mia Talbot

Date: 8/16/2021

FOR BUSINESS OFFICE USE ONLY: Entered by 5

BUDGET TRANSFER ID Number: 007897

Date: 8/16/21

Transp 8/30/2021 Wew

**EXCEPT FROM THE
WYANDANCH UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES OF
VOTING SESSION
HELD ON DECEMBER 15, 2021
CENTRAL ADMINISTRATION BUILDING
1445 DR. MARTIN LUTHER KING, JR. BOULEVARD
WYANDANCH, NEW YORK 11798**

Motion by Morris, second by Holliday to BLOCK VOTE all resolutions with the exception of 10-B-7 (Personnel), 10-B-18 (Personnel), 10-B-20 (Personnel).

Motion carried 4-0-0

Motion by Holliday, second by Morris to approve the BLOCK VOTE of all resolutions with the exception of 10-B-7 (Personnel), 10-B-18 (Personnel), 10-B-20 (Personnel).

Motion carried 4-0-0

BUS #10-C-1

Budget Transfer 2021-2022

BACKGROUND INFORMATION:

Budget estimates are often prepared months in advance of actual expenditures. The possibility that the amount of each expenditure will be known in exact terms at the time of budget preparation is very unlikely. The Commissioner of Education in Section 170.2(1) of the Regulations of the Commissioner provides school districts with a vehicle for making necessary budget transfers in discretionary areas.

RESOLUTION:

BE IT RESOLVED based on the recommendation of the superintendent that the Board of Education authorizes a budget transfer for \$98,000 from code A9950-990-03-0000 and into equipment code A1620.200.07.1620 for the purchase of two heavy duty work trucks; and

BE IT FURTHER RESOLVED, this purchase is deemed an ordinary contingent expenditure necessary to maintain the education program, preserve property and assure the health and safety of students and staff.

	Transfer To:	Transfer From:
A-1620-200-07-1620 Custodial-Equipment	\$ 98,000.00	
A-9950-990-03-0000 Transfer to Capital Projects		\$ 98,000.00
GRAND TOTALS:	\$ 98,000.00	\$ 98,000.00


DISTRICT CLERK-WUFSO

Wyandanch UFSD
 1445 Martin Luther King Blvd
 Wyandanch, NY 11798
 Central Office
BUDGET TRANSFER
2021-22

I. Transfer To:		
Budget Code	Description	Amount
1620-200-07-1620	Custodial-Equipment	98,000.00
Totals		98,000.00

II. Transfer From:		
Budget Code	Description	Amount
9950-990-03-0000	Transfer to Capital Projects	98,000.00
Totals		98,000.00
Difference		-

Purpose of Transfer: *To purchase two (2) heavy duty work trucks for the District*

Administrator's Signature: _____

Date: _____

Business Official's Signature: *[Signature]* _____

Date: *11/30/21*

Superintendent's Signature: *[Signature]* _____

Date: *11/30/21*

FOR BUSINESS OFFICE USE ONLY: Entered by *[Signature]* _____

BUDGET TRANSFER ID Number: *005643* _____

Date: *12/2/21*

**EXCERPT FROM THE
WYANDANCH UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES OF
COMBINED WORK & VOTING SESSION
HELD ON FEBRUARY 9, 2022
CENTRAL ADMINISTRATION BUILDING
1445 DR. MARTIN LUTHER KING, JR. BOULEVARD
WYANDANCH, NEW YORK 11798**

**BUS #10-C-2
Budget Transfer – 2021/2022**

BACKGROUND INFORMATION:

Budget estimates are often prepared months in advance of actual expenditures. The possibility that the amount of each expenditure will be known in exact terms at the time of budget preparation is very unlikely. The Commissioner of Education in Section 170.2(1) of the Regulations of the Commissioner provides school districts with a vehicle for making necessary budget transfers in discretionary areas. This regulation allows transfers to be made between contingent expenditure codes and from non-contingent expenditure codes to contingent expenditure codes. This regulation does not allow transfers to be made from contingent expenditure codes to non-contingent codes, or between non-contingent expenditure codes. This regulation further permits the Board of Education, by resolution, to authorize the Chief School Officer to make transfers within limits established by the Board. At the Reorganization Meeting for the 2021/2022 school year, the Board of Education authorized the Chief School Officer to make transfers under \$5,000, thereby requiring transfers above that amount to be approved by the Board of Education.


RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following 2021/2022 budget transfer:

	Transfer To:	Transfer From:
A-1060-400-01-0000 District Meeting-Contract	\$ 9,062.00	
A-1920-400-01-0000 School Association Dues Contractual		\$ 9,062.00
GRAND TOTALS:	\$ 9,062.00	\$ 9,062.00

Motion by Reed, second by Morris

Motion carried 5-0-0


DISTRICT CLERK-WUFSD

**EXCERPT FROM THE
WYANDANCH UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES OF
COMBINED WORK & VOTING SESSION
HELD ON FEBRUARY 9, 2022
CENTRAL ADMINISTRATION BUILDING
1445 DR. MARTIN LUTHER KING, JR. BOULEVARD
WYANDANCH, NEW YORK 11798**

**BUS #10-C-3
Budget Transfer – 2021/2022**

BACKGROUND INFORMATION:

Budget estimates are often prepared months in advance of actual expenditures. The possibility that the amount of each expenditure will be known in exact terms at the time of budget preparation is very unlikely. The Commissioner of Education in Section 170.2(1) of the Regulations of the Commissioner provides school districts with a vehicle for making necessary budget transfers in discretionary areas. This regulation allows transfers to be made between contingent expenditure codes and from non-contingent expenditure codes to contingent expenditure codes. This regulation does not allow transfers to be made from contingent expenditure codes to non-contingent codes, or between non-contingent expenditure codes. This regulation further permits the Board of Education, by resolution, to authorize the Chief School Officer to make transfers within limits established by the Board. At the Reorganization Meeting for the 2021/2022 school year, the Board of Education authorized the Chief School Officer to make transfers under \$5,000, thereby requiring transfers above that amount to be approved by the Board of Education.


RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following 2021/2022 budget transfer:

	Transfer To:	Transfer From:
A-1620-162-11-1623 Oper: Custodial Salary MLO	\$ 63,000.00	
A-1620-162-09-1623 Oper: Custodial Salary LFH		\$ 63,000.00
A-1620-162-12-1623 Oper: Custodial Salary HS	\$ 36,000.00	
A-1620-162-07-1623 Oper: Custodial Salary DW		\$ 36,000.00
A-1621-162-07-1622 B&G-Groundskeeper Salary	\$ 18,000.00	
A-1621-162-07-1621 B&G-Maint Mech Salaries		\$ 18,000.00
GRAND TOTALS:	\$ 117,000.00	\$ 117,000.00

Motion by Reed, second by Walker

Motion carried 5-0-0


DISTRICT CLERK-WUFSID

Wyandanch UFSD

445 Martin Luther King Blvd

Wyandanch, NY 11793

Central Office

BUDGET TRANSFER

2021-22

I. Transfer To:

Budget Code	Description	Amount
1620-162-11-1623	Oper: Custodial Salary MLO	63,000.00
1620-162-12-1623	Oper: Custodial Salary HS	36,000.00
1621-162-07-1622	B&G-Groundskeepers Salary	18,000.00
Totals		117,000.00

II. Transfer From:

Budget Code	Description	Amount
1620-162-09-1623	Oper: Custodial Salary LFH	63,000.00
1620-162-07-1623	Oper: Custodial Salary DW	36,000.00
1621-162-07-1621	B&G-Maint Mech Salaries	18,000.00
Totals		117,000.00
Difference		-

Purpose of Transfer: To move unencumbered B&G payroll funds to match staffing placements

Administrator's Signature: _____

Date: _____

Business Official's Signature: [Signature]

Date: 2/1/22

Superintendent's Signature: [Signature]

Date: 2/1/22

FOR BUSINESS OFFICE USE ONLY: Entered by [Signature]

BUDGET TRANSFER ID Number: 007854

Date: 2/1/22

**EXCERPT FROM THE
WYANDANCH UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES OF
COMBINED WORK & VOTING SESSION
HELD ON FEBRUARY 9, 2022
CENTRAL ADMINISTRATION BUILDING
1445 DR. MARTIN LUTHER KING, JR. BOULEVARD
WYANDANCH, NEW YORK 11798**

**BUS #10-C-4
Budget Transfer – 2021/2022**

BACKGROUND INFORMATION:

Budget estimates are often prepared months in advance of actual expenditures. The possibility that the amount of each expenditure will be known in exact terms at the time of budget preparation is very unlikely. The Commissioner of Education in Section 170.2(1) of the Regulations of the Commissioner provides school districts with a vehicle for making necessary budget transfers in discretionary areas. This regulation allows transfers to be made between contingent expenditure codes and from non-contingent expenditure codes to contingent expenditure codes. This regulation does not allow transfers to be made from contingent expenditure codes to non-contingent codes, or between non-contingent expenditure codes. This regulation further permits the Board of Education, by resolution, to authorize the Chief School Officer to make transfers within limits established by the Board. At the Reorganization Meeting for the 2021/2022 school year, the Board of Education authorized the Chief School Officer to make transfers under \$5,000, thereby requiring transfers above that amount to be approved by the Board of Education.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following 2021/2022 budget transfer:

	Transfer To:	Transfer From:
A-2110-120-09-2101 Teacher Salaries, LFH	\$ 155,000.00	
A-2110-120-10-2101 Teacher Salaries, MLK		\$ 155,000.00
A-2110-120-09-2162 Teacher Salaries, K-6	\$ 12,000.00	
A-2110-120-10-2124 Teacher Salaries, K-6		\$ 12,000.00
A-2110-130-11-2124 Teacher Salaries, 7-12	\$ 5,000.00	
A-2110-130-12-2124 Teacher Salaries, 7-12		\$ 5,000.00
GRAND TOTALS:	\$ 172,000.00	\$ 172,000.00

Motion by Reed, second by Morris

Motion carried 5-0-0


DISTRICT CLERK-WUFSD

**EXCERPT FROM THE
WYANDANCH UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES OF
COMBINED WORK & VOTING SESSION
HELD ON APRIL 13, 2022
CENTRAL ADMINISTRATION BUILDING
1445 DR. MARTIN LUTHER KING, JR. BOULEVARD
WYANDANCH, NEW YORK 11798**

CERTIFIED
APR 19 2022
DISTRICT CLERK-WUFSD

**BUS #10-C-3
Budget Transfer- 2021-2022**

BACKGROUND INFORMATION:

Budget estimates are often prepared months in advance of actual expenditures. The possibility that the amount of each expenditure will be known in exact terms at the time of budget preparation is very unlikely. The Commissioner of Education in Section 170.2(1) of the Regulations of the Commissioner provides school districts with a vehicle for making necessary budget transfers in discretionary areas.

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RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following 2021/2022 budget transfer as per the attached schedule.

Motion by Reed, second by Walker

Motion carried 6-0-0

VOTE BREAKDOWN BY TRUSTEE

Trustee Name	In Favor	Opposed	Abstaining
President Latesha S. Walker	X		
Vice President Yvonne Robinson	X		
Trustee Shirley Baker	X		
Trustee James Crawford			
Trustee Nancy Holliday	X		
Trustee Jarod B. Morris	X		
Trustee Charlie B. Reed	X		

Trustee Morris stated the following for the record: "In regards to the 1.2 million dollars transfer, why is this coming before the Board now?" **Answer (Rich Snyder):** These are transfers that are just occurring now that needed to come before the Board; transfers will cover those expenditures that will be ongoing.

Wyandanch UFSD

2021-2022 Transfers for BOE Approval

Agenda Date: 4/13/22

From Account Code	Description	Amount	To Account Code	Description	Amount	EXPLANATION
9060-808-04-0000	Employee Health Insurance	52,000.00	1680-161-15-0000	C/D-Nat + System Salary	52,000.00	Transfer to cover additional FTE in code
9060-808-04-0000	Employee Health Insurance	200,000.00	2110-490-05-2103	Instruct-BOCES Services	200,000.00	Transfer to cover additional remote instruction costs
9060-808-04-0000	Employee Health Insurance	425,000.00	9040-804-04-0000	Employee Benefits-WorkCom	425,000.00	Transfer to cover PO's for claims. Covered by reserve fund.
9060-808-04-0000	Employee Health Insurance	50,000.00	1310-150-03-0000	Business-Admin Salary	50,000.00	Transfer to cover negotiated salary for SBO
2855-160-12-0000	Athletics Director-Salary	40,000.00	2855-136-12-0000	Athletics-ExtCurr Stipend	40,000.00	Transfer to cover underbudgeted condition
9950-990-03-0000	Transfer to Capital	50,000.00	1621-450-07-1621	B&G - Material and Supply	50,000.00	Transfer to cover projected overages in supply code
9950-990-03-0000	Transfer to Capital	45,000.00	2815-400-04-0000	Contractual Nursing	45,000.00	Transfer to cover projected overages in contractual nursing
Transfers for Unplanned Expenditures 2021-22		862,000.00				
9060-808-04-0000	Employee Health Insurance	6,800.00	1040-161-01-0000	District Clerk-Salaries	6,800.00	Adjust budget code for new contract
9060-808-04-0000	Employee Health Insurance	5,000.00	1240-150-02-0000	Superintendent-Salary	5,000.00	Adjust budget code for supplemental earning in benefit code
9060-808-04-0000	Employee Health Insurance	6,000.00	1240-161-02-0000	Superintendent-Off-Salary	6,000.00	Adjust budget code for supplemental earning in benefit code
1620-162-07-1623	Oper:Custodial Salary DW	3,000.00	1620-162-11-1623	Oper:Custodial Salary MLO	3,000.00	Adjust budget code for staff movements and miscoding
1620-162-07-1623	Oper:Custodial Salary DW	3,000.00	1620-162-12-1623	Oper:Custodial Salary HS	3,000.00	Adjust budget code for staff movements and miscoding
1621-162-07-1621	B&G-Maint Mech Salaries	8,500.00	1621-162-07-1622	B&G-Groundkeepers Salary	8,500.00	Adjust budget code for staff movements and miscoding
2110-130-12-2125	Teacher Salary, 7-12	3,000.00	2110-130-11-2124	Teacher Salaries, 7-12	3,000.00	Adjust budget code for staff movements and miscoding
2110-130-12-2126	Teacher Salary, 7-12	2,000.00	2110-130-11-2126	Teacher Salaries-MLO Math	2,000.00	Adjust budget code for staff movements and miscoding
2110-130-12-2180	Teacher Salaries, 7-12	2,000.00	2110-130-11-2164	Teacher Salaries, 7-12	2,000.00	Adjust budget code for staff movements and miscoding
2250-134-10-2251	SpEd-Teach Aide-MLK	57,000.00	2250-134-10-2250	SpEd-Teach Asst-MLK	57,000.00	Adjust budget code for staff movements and miscoding
2110-130-12-2160	Teacher Salaries, 7-12	3,100.00	2280-130-12-0000	OccEd-Teacher Salary 7-12	3,100.00	Adjust budget code for miscoding
2110-130-12-2160	Teacher Salaries, 7-12	4,100.00	2630-130-12-0000	Technology-Teacher HS	4,100.00	Adjust budget code for staff movements and miscoding
2820-120-10-0000	Teacher Salaries, K-6	7,000.00	2820-130-12-0000	Teacher Salaries, 7-12	7,000.00	Adjust budget code for miscoding
2820-120-10-0000	Teacher Salaries, K-6	6,000.00	2820-133-12-0000	Psychologist Salaries HS	6,000.00	Adjust budget code for miscoding
2825-130-11-2825	SW Salaries, 7-12	25,000.00	2825-120-10-2825	SW Salaries, K-6	25,000.00	Adjust budget code for staff movements and miscoding
2825-130-11-2825	SW Salaries, 7-12	3,000.00	2825-130-05-2825	SW Salaries, DistrictWide	3,000.00	Adjust budget code for staff movements and miscoding
2825-130-11-2825	SW Salaries, 7-12	44,000.00	2825-130-12-2825	SW Salaries, 7-12	44,000.00	Adjust budget code for staff movements and miscoding
9070-137-04-0001	Teacher Retirement	175,000.00	9070-137-04-0000	Teacher Sick Buy Back	175,000.00	Adjust budget code for miscoding
9070-166-04-0000	WASA Sick Buy Back	5,000.00	9070-166-04-0001	WASA Retirement	5,000.00	Adjust budget code for miscoding
Transfers for Budgeted Expenditures 2021-22		368,500.00				
TOTAL BUDGET TRANSFERS		1,230,500.00				

Administrator's Signature: *[Signature]*

Date: 4/5/2022

Business Official Signature: *[Signature]*

Date: 4/6/2022

Superintendent Signature: *[Signature]*

Date: 4/6/2022

FOR BUSINESS OFFICE USE ONLY:

Entered by: CAPS-JH

BUDGET TRANSFER ID NUMBER: 009650 - 009651

Date: 5/12/2022 moved on 4/14/2022

Attachment 2

Snyder, Richard

From: Snyder, Richard
Sent: Wednesday, March 9, 2022 11:48 AM
To: William Gomes
Subject: RE: PILOT Schedule

No update. In my opinion, we are not going to get a schedule together anytime during this school year on this. As I said, I have some data that is from 19-20, but I have nothing current. Know that Mr. Chase is pushing this issue too.

Rich

From: William Gomes <wgomes@osc.ny.gov>
Sent: Wednesday, March 9, 2022 11:13 AM
To: Snyder, Richard <RSnyder@wufsd.net>
Subject: RE: PILOT Schedule

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hi Rich,

Any update regarding the status of the pilot schedule? Please let me know.

Thanks,
Will

From: Snyder, Richard <RSnyder@wufsd.net>
Sent: Friday, February 18, 2022 4:08 PM
To: William Gomes <wgomes@osc.ny.gov>
Cc: Ira C McCracken <imccracken@osc.ny.gov>
Subject: RE: PILOT Schedule

Bill

We have been in direct contract with the Town of Babylon and the IDA for some time now trying to obtain a schedule. To date, we have not been successful. I do have a schedule they gave me from 2019-20 but it does not tie to my receipts.

We asked them for the PILOT deal for each property and the prospective payment schedule. Regrettably, it will take some time to get this together.

Rich Snyder

From: William Gomes <wgomes@osc.ny.gov>
Sent: Friday, February 18, 2022 10:00 AM
To: Snyder, Richard <RSnyder@wufsd.net>
Cc: Ira C McCracken <imccracken@osc.ny.gov>
Subject: PILOT Schedule

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hi Rich,

We need to verify that the \$1.54 million in PILOT revenue included in the 2022-23 budget is reasonable. Can you please provide a PILOT schedule, or other documentation, that supports the amount?

Thanks,
Will

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Snyder, Richard

From: Snyder, Richard
Sent: Friday, September 24, 2021 12:38 PM
To: Al Chase
Cc: TALBERT, GINA
Subject: FW: Taxable Assessed Valuation - Wyandanch School District

Categories: Orange Category

Good afternoon

Just an update on my attempt to get a PILOT payment schedule.

Rich

From: Snyder, Richard
Sent: Friday, September 24, 2021 12:37 PM
To: 'John Ripple' <jripple@townofbabylon.com>
Cc: Marianne Hunt <mhunt@townofbabylon.com>
Subject: RE: Taxable Assessed Valuation - Wyandanch School District

John

I have your message. I will call you next week. Do you have a contact at the IDA that may be able to provide me the schedule I am describing in the email below?

Rich Snyder

From: John Ripple <jripple@townofbabylon.com>
Sent: Wednesday, September 22, 2021 9:50 AM
To: Snyder, Richard <RSnyder@wufsd.net>
Cc: Marianne Hunt <mhunt@townofbabylon.com>
Subject: RE: Taxable Assessed Valuation - Wyandanch School District

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Hi Rich,

I just called and left you a message.

Marianne and I will help you with whatever we can.

But if the questions have to do with PILOT payments, you would need to talk to IDA

John Ripple
Assessor

Town of Babylon
200 E Sunrise Highway
Lindenhurst, NY 11757
631-957-4206 | 631-957-4409 - fax

From: Snyder, Richard <RSnyder@wufsd.net>
Sent: Wednesday, September 22, 2021 9:28 AM
To: Marianne Hunt <mhunt@townofbabylon.com>
Cc: John Ripple <jripple@townofbabylon.com>
Subject: RE: Taxable Assessed Valuation - Wyandanch School District

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Good morning,

I am sorry to pester you but I am being asked for this analysis by representatives from New York State and the Comptroller's Office.

Can we talk?

Richard Snyder
Wyandanch UFSD
631-870-0420

From: Snyder, Richard
Sent: Wednesday, September 15, 2021 6:46 PM
To: Marianne Hunt <mhunt@townofbabylon.com>
Cc: John Ripple <jripple@townofbabylon.com>
Subject: RE: Taxable Assessed Valuation - Wyandanch School District

Marrienne

I do not believe I received a response to this. Perhaps I missed it? Please let me know where we left off with this.

Thank you very much.

Rich Snyder

From: Snyder, Richard
Sent: Friday, August 13, 2021 9:03 AM
To: Marianne Hunt <mhunt@townofbabylon.com>
Cc: John Ripple <jripple@townofbabylon.com>
Subject: RE: Taxable Assessed Valuation - Wyandanch School District

Marrienne

I do have the attached document, which I imagine was compiled using a document provided to us by TOB. I would want to know the future schedule of PILOT payments so I can plan my tax levy increases accordingly.

TY
Rich Snyder

From: Snyder, Richard
Sent: Friday, August 13, 2021 8:26 AM
To: Marianne Hunt <mhunt@townofbabylon.com>
Cc: John Ripple <jripple@townofbabylon.com>
Subject: RE: Taxable Assessed Valuation - Wyandanch School District

Marianne

Thank you for this information. I am reviewing the assessment report (page 4-20) that is attached to your cover page. What is the purpose of this report?

In addition, I would like to compile information on our PILOTs, specifically:

- Name and Location of Property
- Term of PILOT
- Amount of PILOT

I am trying to develop or obtain a source document to better help me budget and plan for future PILOT payments we are to receive.

TY
Rich

From: Marianne Hunt <mhunt@townofbabylon.com>
Sent: Friday, August 6, 2021 3:19 PM
To: Snyder, Richard <RSnyder@wufsd.net>
Cc: John Ripple <jripple@townofbabylon.com>
Subject: Taxable Assessed Valuation - Wyandanch School District

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Mr. Snyder,

Attached are the 2018/2019, 2020/2021, and 2021/2022 Taxable Assessed Valuations, based on the Final Assessment Roll for each year.

If you have any questions, please do not hesitate to contact us.

Marianne Hunt, Principal Assessment Clerk
Department of Assessment
TOWN OF BABYLON
200 E Sunrise Hwy
Lindenhurst, NY 11757
631-957-4421

Snyder, Richard

From: Snyder, Richard
Sent: Tuesday, September 20, 2022 1:26 PM
To: Al Chase
Cc: TALBERT, GINA
Subject: FW: Taxable Assessed Valuation - Wyandanch School District

Important FYI on PILOT payments as it relates to an outstanding request in our fiscal monitoring report.

From: Snyder, Richard
Sent: Tuesday, September 20, 2022 1:25 PM
To: Susan Hatalski <susan@babylonida.org>
Cc: 'John Ripple' <jripple@townofbabylon.com>; 'Marianne Hunt' <mhunt@townofbabylon.com>
Subject: RE: Taxable Assessed Valuation - Wyandanch School District

Ms. Hatalski

Respectfully, I would again say that these types of dollar value PILOT receivable schedules have been provided to me, and my counterparts at other school districts, by the respective township jurisdictions and IDA's throughout my entire career. This includes Nassau County. I am not trying to be difficult. I struggle with the notion that the Wyandanch UFSD is somehow responsible for forecasting PILOT payments when we are not involved in process of granting them legislatively, we do not know the terms and conditions of the PILOT arrangements, we do not bill for them, we have no communication with these entities, we do not set assessed values, we do set property exemptions and we have no knowledge of a "PILOT %" variable or what that term even means. I am in no position to do that sort of forecast.

I have to answer to representatives from the New York State Education Department as well as the New York State Comptroller's Office. I will simply inform them of this matter and ask for their guidance.

Respectfully,

Richard Snyder
School Business Official
Wyandanch UFSD

From: Susan Hatalski <susan@babylonida.org>
Sent: Tuesday, September 20, 2022 12:55 PM
To: Snyder, Richard <RSnyder@wufsd.net>
Cc: 'John Ripple' <jripple@townofbabylon.com>; 'Marianne Hunt' <mhunt@townofbabylon.com>; WARE, WINSOME <WWARE@wufsd.net>
Subject: RE: Taxable Assessed Valuation - Wyandanch School District

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Thank you, Marianne,

Good morning, Richard,

As indicated in my email to you on August 17, 2021, forecasting PILOTs is a process that begins with the Assessor's 3300 report, which was sent to the School district in July. The report is utilized to verify the exemption of the property and to annually update any changes to the Assessed Values for the IDA properties for the coming tax year. The first step should be comparing the exempt properties and Assessed values on the 2022-2023 report to last year's forecast schedule, and make any updates needed.

The second would be to update the PILOT % for 2022-2023 - the detail of which is contained in the individual PILOT agreements that are sent to the School district for each project at inception. All active project PILOTs for the Wyandanch SD were emailed to you on November 22, 2021, along with an Excel Spreadsheet to utilize for forecasting. (This set up has been done several times for the Wyandanch School district).

As indicate previously, each taxing jurisdiction, needs to maintain their respective forecasting – as the Agency would not know the proposed rates. I have begun working on the 2022-2023 PILOT AV projections for all the IDA properties and will focus on the Wyandanch properties first and share this schedule with you as soon as it is available.

Please feel free to call if you have any questions or want assistance in updating last year's schedules.

Regards,

Susan Hatalski
Chief Financial Officer
Town of Babylon IDA
631-587-3679 ext 101

From: Marianne Hunt <mhunt@townofbabylon.com>
Sent: Tuesday, September 20, 2022 10:47 AM
To: Susan Hatalski <susan@babylonida.org>
Cc: RSnyder@wufsd.net; John Ripple <jripple@townofbabylon.com>
Subject: FW: Taxable Assessed Valuation - Wyandanch School District
Importance: High

Susan,

Below is a email we received from Wyandanch School. Please answer this email or forward it to the person at Town of Babylon Industrial Development Agency that can help him.

Marianne Hunt, Administrative Assistant
Department of Assessment
TOWN OF BABYLON
200 E Sunrise Hwy
Lindenhurst, NY 11757
631-957-4421

From: Snyder, Richard <RSnyder@wufsd.net>
Sent: Tuesday, September 20, 2022 10:37 AM

To: Marianne Hunt <mhunt@townofbabylon.com>; John Ripple <jripple@townofbabylon.com>
Subject: RE: Taxable Assessed Valuation - Wyandanch School District
Importance: High

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Good morning,

I am following up again on this very important matter.

PILOT payments are a major variable used in calculating the school tax levy and tax rates. The District needs prospective data on all future PILOT payments in order to properly plan our finances. As you know, SED and the New York State Comptroller's Office have made numerous request for the district to obtain this data.

In my prior experience, both the Town of Babylon and Islip, in cooperation with the IDA, where able to provide me a schedule of prospective payments that I could use in projecting my tax levy and tax rates. Surely some sort of schedule must be available based on the legislation granting the PILOT. This same information must have been used by you to bill the respective organization in the first place.

I just want you to be aware that this issue is going to escalate. Wyandanch is under fiscal monitoring by SED and is frequently reviewed by the NYS Comptroller. They are both asking for this data.

Please help.

Richard Snyder
School Business Official
631-870-0420

From: Snyder, Richard
Sent: Monday, November 22, 2021 12:00 PM
To: Marianne Hunt <mhunt@townofbabylon.com>
Cc: John Ripple <jripple@townofbabylon.com>; Al Chase <wyandanchmonitor@gmail.com>; TALBERT, GINA <GTALBERT@wufsd.net>
Subject: RE: Taxable Assessed Valuation - Wyandanch School District
Importance: High

Mr. Ripple and Ms. Hunt,

The district needs this information. Do you have a contact within the IDA that I can call?

Thank you
Richard Snyder
Wyandanch UFSD

From: Snyder, Richard
Sent: Wednesday, November 3, 2021 9:13 AM
To: Marianne Hunt <mhunt@townofbabylon.com>

Cc: John Ripple <jripple@townofbabylon.com>

Subject: RE: Taxable Assessed Valuation - Wyandanch School District

Marianne

Can you help us with this? Perhaps you know a contact at the IDA that is aware of how our PILOTs are planned out and structured?

Thank you
Rich Snyder

From: Snyder, Richard

Sent: Friday, August 13, 2021 9:03 AM

To: Marianne Hunt <mhunt@townofbabylon.com>

Cc: John Ripple <jripple@townofbabylon.com>

Subject: RE: Taxable Assessed Valuation - Wyandanch School District

Marrianne

I do have the attached document, which I imagine was compiled using a document provided to us by TOB. I would want to know the future schedule of PILOT payments so I can plan my tax levy increases accordingly.

TY
Rich Snyder

From: Snyder, Richard

Sent: Friday, August 13, 2021 8:26 AM

To: Marianne Hunt <mhunt@townofbabylon.com>

Cc: John Ripple <jripple@townofbabylon.com>

Subject: RE: Taxable Assessed Valuation - Wyandanch School District

Marianne

Thank you for this information. I am reviewing the assessment report (page 4-20) that is attached to your cover page. What is the purpose of this report?

In addition, I would like to compile information on our PILOTs, specifically:

- Name and Location of Property
- Term of PILOT
- Amount of PILOT

I am trying to develop or obtain a source document to better help me budget and plan for future PILOT payments we are to receive.

TY
Rich

From: Marianne Hunt <mhunt@townofbabylon.com>

Sent: Friday, August 6, 2021 3:19 PM

To: Snyder, Richard <RSnyder@wufsd.net>

Cc: John Ripple <jripple@townofbabylon.com>

Subject: Taxable Assessed Valuation - Wyandanch School District

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Mr. Snyder,

Attached are the 2018/2019, 2020/2021, and 2021/2022 Taxable Assessed Valuations, based on the Final Assessment Roll for each year.

If you have any questions, please do not hesitate to contact us.

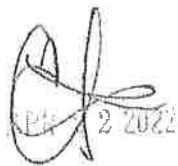
Marianne Hunt, Principal Assessment Clerk
Department of Assessment
TOWN OF BABYLON
200 E Sunrise Hwy
Lindenhurst, NY 11757
631-957-4421

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Attachment 3



DISTRICT CLERK-WUFSD

**EXCERPT FROM THE
WYANDANCH UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES OF
COMBINED WORK & VOTING SESSION
HELD ON APRIL 13, 2022
CENTRAL ADMINISTRATION BUILDING
1445 DR. MARTIN LUTHER KING, JR. BOULEVARD
WYANDANCH, NEW YORK 11798**

**BUS #10-C-13
H2M Architects**

RESOLUTION:

RESOLVED, that following an Architect Request for Proposals dated March 2, 2022 and after thorough consideration of all proposals in accordance with the mandated criteria, the Board of Education approves the award of RFP for architect of record and architect services for requested projects to H2M Architects + Engineers, for the period of April 14, 2022 through June 30, 2022 at the rates listed below:

Architect of Record: As per the attached fee schedule

Individual Capital Improvement Projects:

Cost of Construction Project	Fee as Percent of Project Cost
Up to \$100,000	As per the attached fee schedule
\$100,001 to \$500,000	5.9
\$500,001 to \$1,000,000	5.9
\$1,000,001 to \$5,000,000	5.9
\$5,000,001 and Up	5.75

BE IT FURTHER RESOLVED, the Board of Education authorizes the Board of Education President to execute the contract between H2M Architects + Engineers and the District, subject to a contract to be prepared by District's legal counsel.

Motion by Robinson, second by Morris

Motion carried 5-0-1

VOTE BREAKDOWN BY TRUSTEE

Trustee Name	In Favor	Opposed	Abstaining
President Latesha S. Walker	X		
Vice President Yvonne Robinson	X		
Trustee Shirley Baker	X		
Trustee James Crawford			
Trustee Nancy Holliday			X
Trustee Jarod B. Morris	X		
Trustee Charlie B. Reed	X		

Attachment 4

Issue Date
05/10/2022

Wyandanch Union Free School District
1445 Straight Path
Wyandanch, NY 11798-3997

Invoice Number
007-22A

Copy-Paid in Full



INVOICE

Issued To: WYANDANCH PUBLIC LIBRARY 14 SOUTH 20TH ST WYANDANCH, NY 11798-3005 001435

Item Number	Item Description	Amount
	NYS EMPLOYEE RETIREMENT SYSTEM - FEBRUARY DEDUCTION FOR WYANDANCH LIABRARY EMPLOYEES FROM OUR BANK ACCOUNTa	702.73
Invoice Total		702.73

67
8/22/22

Issue Date
05/11/2022

Wyandanch Union Free School District
1445 Straight Path
Wyandanch, NY 11798-3997

Invoice Number
008-22A

Copy-Paid in Full



INVOICE

Issued To: WYANDANCH PUBLIC LIBRARY 14 SOUTH 20TH ST WYANDANCH, NY 11798-3005 001435

Item Number	Item Description	Amount
	NYS EMPLOYEE RETIREMENT SYSTEM - MARCH DEDUCTION FOR WYANDANCH LIBRARY EMPLOYEES, DEDUCTED FROM OUR BANK ACCOUNT	882.80
Invoice Total		882.80

CR-68

8/22/20

Issue Date
06/23/2022

Wyandanch Union Free School District
1445 Straight Path
Wyandanch, NY 11798-3997

Invoice Number
009-22A



INVOICE

Issued To:
WYANDANCH PUBLIC LIBRARY 14 SOUTH 20TH ST WYANDANCH, NY 11798-3005
001435

Item Number	Item Description	Amount
	NYS EMPLOYEE RETIREMENT SYSTEM - APRIL DEDUCTION FOR WYANDANCH LIBRARY EMPLOYEES, DEDUCTED FROM OUR BANK ACCOUNT	439.31
Invoice Total		439.31

Issue Date
06/30/2022

Wyandanch Union Free School District
1445 Straight Path
Wyandanch, NY 11798-3997

Invoice Number
010-22A



INVOICE

Issued To:
WYANDANCH PUBLIC LIBRARY 14 SOUTH 20TH ST WYANDANCH, NY 11798-3005
001435

Item Number	Item Description	Amount
	NYS EMPLOYEE RETIREMENT SYSTEM - MAY & JUNE 2022 DEDUCTION FOR WYANDANCH LIBRARY EMPLOYEES, DEDUCTED FROM OUR BANK ACCOUNT	1,088.36
Invoice Total		1,088.36

Attachment 5



WYANDANCH UNION FREE SCHOOL DISTRICT REQUEST FOR PERSONNEL

Rev: 11/9/2022

The shaded area of this form is to be completed by the principal/supervisor when recommending an applicant. Please submit this form to the Human Resources Office with the written recommendation.

School(s)	Department(s)	Position
Check Type of Position Below:		
Perm	Leave Replacement	F/T P/T % Nights 10 Months 12 Months
Effective Date of Vacancy (Include beginning and ending date for leave replacement positions)		
Check Off Reason Below:		
Replacement for		(name of person being replaced)
Location Change		
New Budgeted Position		New Unbudgeted Position Remove Budgeted Position
Grant Funded		
Other		(state reason)
Name of Candidate Recommended		

THE FOLLOWING SECTION IS FOR BUSINESS DEPARTMENT USE ONLY

Position is authorized: YES NO Budget Code: _____
Position Title: _____ Effective Dates: _____
Signature of Business Administrator: _____ Date: _____

THE FOLLOWING SECTION IS FOR HUMAN RESOURCES USE ONLY

Name: _____ Employee ID: _____
Effective Date of Appointment (from – To) _____
Base Salary \$ _____ / _____
Stipend + _____ Step/Column
Stipend + _____

TOTAL SALARY \$ _____

Teacher/Administrator	Tenure Area: _____	Assignment: _____
Certification Status: _____	_____	_____
Perm/Prof.	Prov.	Initial
Expiration Date	Certification Area	
Probationary Period	Tenure Date (if applicable)	

Hourly Employees Only: _____ / _____ \$ _____
Column Step No. of Daily Hours Rate

Classified	Civil Service Title
_____	_____
Prob	Prov
Perm	Probationary Period
Step _____	Probation End Date
Salary: _____	

CURRENT POSITION (if new hire) _____

Human Resources Administrator (Signature) _____ Date _____ Board Action Date _____
Copies: Payroll _____ Benefits _____ Personnel File _____ School Days _____

Guidance for Color Coding Recommendations In 2021–2022 Annual Reports

Recommendation Completion Date	Blue	Green	Yellow (Potential Plan Violation)	Red (Plan Violation)	NA
Non-recurring activity required to be completed prior to March 31, 2022	Recommendation fully implemented by June 30, 2022			Recommendation not yet fully implemented by June 30, 2022	
Non-recurring activity required to be completed by June 30, 2022	Recommendation fully implemented by June 30, 2022		Significant progress made, but recommendation not yet implemented.	Little or no progress made to implement recommendation.	
Non-recurring activity required to be completed on or after July 1, 2022	Recommendation fully implemented by June 30, 2022	Recommendation projected to be fully implemented by due date.	Activity underway but not projected to be completed by due date	No significant actions taken during the 2021-2022 school year to implement the recommendation.	No activity was expected to occur during the 2021-2022 school year to implement the recommendation.
Non-recurring activity with no specific due date.	Recommendation fully implemented by June 30, 2022	Significant progress has been made towards full implementation of the recommendation.	Some progress has been made towards full implementation of the recommendation.	Little to no progress has been made towards implementation of the recommendation.	No activity was expected to occur during the 2021–2022 school year to implement the recommendation
Annual activity expected to be completed prior to March 31 each year		Recommendation fully implemented by June 30, 2022		Recommendation not fully implemented by June 30, 2022	
Annual activity expected to be completed between April 1 and June 30 each year or with no specific due date.		Recommendation fully implemented by June 30, 2022	Significant progress made, but recommendation not yet implemented	Little or no progress made to implement recommendation	
Activities that are expected to be completed more than once during a year (e.g., quarterly, monthly, weekly)		The activity was completed almost all of the time on-time during the year. (e.g., the district was required to submit 10 monthly reports by the first Friday of each month and 9 of the 10 reports	The activity was complete at least half of the time on time during the year. (e.g., the district was required to administer a districtwide ELA interim assessment each marking period and 2 of the 4 assessments were administered on time.)	The activity was complete less than half of the time on time during the year. . (e.g., the district was expected to conduct 8 parent workshops between January and June and only 3 parent workshops were completed during that period).	

		were submitted on time.)			
--	--	--------------------------	--	--	--

Governance and Pragmatic Decision Making

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Board of Education (BOE or “the board”) meetings shall include the State Monitor “the monitor” and, with certain limited exceptions, the Superintendent (the superintendent) (ongoing)		Since this recommendation was made, the monitor and Superintendent have been invited to these meetings.	June 22, 2022 Special Session Minutes January 5, 2022 Special Session Minutes

Governance and Pragmatic Decision Making

Recommendation	Implementation of Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
The board shall conduct annual performance reviews of the superintendent in accordance with contractual provisions (ongoing)		The superintendent and BOE are in the process of closing out the results of the evaluation.	

Governance and Pragmatic Decision Making

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
The board should arrange for training to assist it in clarifying the school board and administrative roles.		No collective BOE training has been confirmed for the 4 th quarter. Two BOE members have earned awards for leadership development training.	https://www.nyssba.org/

Governance and Pragmatic Decision Making

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
The board should conduct meetings of its designated committees.		Committee meetings have begun and are regularly held, inclusive of both district staff and community members. The meetings are governed by a written agenda provided to the superintendent and committee members prior to the meetings. The meetings are comprised of applicable staff and community members.	Policy Committee Meeting Agenda Community Relations Committee Agenda Nutrition Committee Agenda Curriculum Committee Agenda Personnel Committee Agenda

Governance and Pragmatic Decision Making

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
The BOE should avoid, wherever possible, the practice of “walk-in” board resolutions.		During this time, the board has made meaningful progress in providing information to all board members as it pertains to late-developing resolutions that require immediate action.	n/a

Budget Development

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
The district should consider both the short- and long-range goals of the school district in developing budgets.		During the 4 th quarter, which aligned with the budget cycle, the district made significant progress developing and implementing short and long range financial plans.	https://www.wyandanch.k12.ny.us/domain/17

Budget Development

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
The district shall consider having a number of budget meetings in Spanish and Haitian-Creole.		Utilizing the translation feature in Zoom, the district provided budget meetings for interested community members in both Spanish and Haitian Creole. The district has hired 3 Spanish speaking translators and 2 Haitian Creole speaking translators to assist with translating documents and providing Zoom translation services.	Spanish Budget Presentation

Budget Development

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
The school district should ensure budget development continues to include community input.		The district conducted three public budget workshops on where community and BOE input were sought.	"Community Budget Talk" post on ParentSquare https://www.wyandanch.k12.ny.us/domain/17

Grants

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
<p>The school district shall ensure that all grants are expended in conformance with grant requirements.</p>		<p>The district submits quarterly reports that detail payroll and allowable expenditures to the New York State Education Department's (NYSED) Office of Innovation and School Reform. The district regularly communicates with the Office of ESSA Funded Programs to ensure that federal grants are aligned with allowable expenditures. FS-10s, FS-10-As, and FS-10-Fs are submitted timely and in compliance with the Uniform Grants Guidance.</p> <ul style="list-style-type: none"> As checks are drawn against the grant, the business office prepares the FS-25s The grants administrator collaborates with the superintendent and her cabinet on both FS-10s and FS-10-As. After consensus is reached, the administrator reviews the statements with the monitor. Once approved by the monitor, the documents are submitted to NYSED along with his signed letter of support. 	<p>Monitor Sign Off Letter</p> <p>Grant Funded Programs web page</p>

Grants

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
The district should continue to explore all grant opportunities to maximize funds from non-tax sources.		The district has continued to partner with Western Suffolk Boards of Cooperative Educational Services (WSBOCES) on the multi-year My Brother's Keeper Grant as well as a multi-year Pathways in Technology Early College High School (PTECH) consortium grant with Uniondale UFSD and the Freeport UFSD that was applied for and approved in Spring 2022.	PTECH Consortium Activities

Treasury and Expenditure Controls

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Maintain a comprehensive database to accurately track staff vacancies and the availability of specific budget lines to pay for the positions.		The District began the process of creating a database to track vacancies. However, staff turnover and illness impacted the implementation of this recommendation.	

Treasury and Expenditure Controls

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
<p>Redact bank account numbers from statements provided to the board or staff</p>		<p>This recommendation has been implemented.</p> <p>This has been incorporated into the information submitted to the board in the package of monthly reports. The board recently appointed a new treasurer. The treasurer was instructed to redact all bank account numbers from the Treasurer's Report.</p> <p>No links can be provided. The public agenda does not include the bank statements. However, the sensitive data contained on the bank statements have been redacted.</p>	

Treasury and Expenditure Controls

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Explore regularly whether higher rates of return are available on interest-bearing accounts.		The district treasurer has been advised to monitor current market conditions for interest rates.	No link or document is available.

Treasury and Expenditure Controls

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Ensure the Business Office makes transfers among personnel budget lines as early in the fiscal year as possible.		The district hopes to mitigate budget transfers in the future by implementing better technical controls over positions and corresponding budget codes.	Agendas with budget transfers (See Attachment 1)

Purchasing

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Continue to impress upon all staff that confirming purchase orders will not be honored.		This is a heavily audited and reported area that is common to all school districts. There have been continual communications sent out to all staff on the timely processing of requisitions and the need to communicate information effectively. Follow-up conversations and correspondence are addressed with staff when confirming purchase orders are created due to ineffective planning and poor communication.	This communication was handled through administrative meetings and budget planning. The only documentation that could be provided were the confirming purchase order audit reports which are provided to each applicable administrator.

Purchasing

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Encumber tuition, health services costs, and other large expenses as soon as it can be ascertained that an obligation exists.		The Special Education and Support Operations offices continue to work diligently to create and maintain a tracking process by which the district can encumber funds in anticipation of foster, homeless, and special education tuition, as well as health and welfare costs. A consultant works closely with both departments to ensure all eligible expenses are filed with NYSED's STAC (System to Account for Children).	

Purchasing

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Continue to ensure that backup personnel are up to date with current functions and ready to step in when called upon.		<p>The district will need to revisit this recommendation given the recent turnover in staff.</p> <p>The district had implemented cross training. However, with significant turnover impacting the district during the period in question, we will have reengaged this process with new staff.</p>	

State Aid and Other Revenue

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Reevaluate its current year revenue projections quarterly.		<p>The Business Official has compiled historical revenue records and readily projects all revenues when needed. These projections include taxes, State aid, and all locally generated revenue.</p> <p>Revenue projections for the 2021-2022 school year were updated and presented publicly to the BOE.</p>	<p>https://www.wyandanch.k12.ny.us/domain/17</p> <p>The projections are available in the March 16th Board of Education presentation. A master spreadsheet is also maintained by the school business official that contains historical revenue and expenditure data.</p>

State Aid and Other Revenue

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Obtain payment schedules for each of its PILOT payments to allow the district to accurately project its income from this source.		The district has made repeated requests to the town assessor as well as the Industrial Development Agency (IDA). To date, the district has not received any data that can be incorporated into a budget tool.	Emails from Snyder to TOB and IDA (See Attachment 2)

State Aid and Other Revenue

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Track data to be submitted to NYSED against previous years' submissions to determine reasonableness.		Data is being compared against prior years' NYSED submissions to ensure reasonableness in the current year's submission. A spreadsheet has been developed that provides a database for submissions and a mathematical comparison for each year. All variances have been explored and examined to ensure the proper accounting for projections.	As mentioned above, a master spreadsheet is maintained by the school business official. It is not a public document.

State Aid and Other Revenue

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
<p>Make every effort to submit required information regarding student populations and expenditures on a timely basis to the NYS Education Department.</p>		<p>Required student demographics and related expenditures are submitted to NYSED to ensure compliance. The Support Operations Office will continue to assist the Business Office in compiling data for submission. The business office has developed a system for the accurate completion and submission of financially related documents to NYSED. The financial ST-3 and all supplemental schedules, transparency, and audit reports were filed accurately and timely.</p> <p>The business official has a master schedule of deadlines and tasks. This is not a public document.</p> <p>In terms of reporting accuracy, the district's accounting system is used as the source document for all submissions. In terms of adjustments to the accounting</p>	

		<p>system related to audit, which has been a source of submissions not agreeing to our system in the past, the school business official is aware that late revisions to our accounting system also involve revisions to the ST-3.</p>	
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Other Items

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Utilize an outside party to undertake a comprehensive demographic study of student populations and projections for future growth. This will support planning for the future.		WUFSD has worked with WSBOCES to complete and update an enrollment projection study 3 years in a row.	2020-21 Enrollment Study 2021-22 Enrollment Update

Other Items

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Utilize any operational fund balance (surplus) to help address future shortfalls (including State Aid).		<p>The district allocated its operating surplus to replenish depleted reserve and fund balance accounts. Future operating surpluses, to the extent they are realized, will be considered as funding sources for reserve funds and non-reoccurring expenses.</p> <p>The school business official maintains a full reconciliation of all fund balance and reserves that include their balances, rationales and potential use. This is not a public document.</p>	

Long Term Planning and Debt

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
<p>Have the superintendent provide the BOE with analyses of estimated fund balances as well as recommendations for their use (each June).</p>		<p>The superintendent has provided the Board with analyses of estimated fund balances beginning in October. Beginning with the December analysis, recommendations for usage were included.</p> <p>A 2021–2202 school year fund balance projection was provided to the BOE on January 28, 2022, and publicly presented on February 9, 2022. A detailed report of all fund balance and reserve accounts was provided to the BOE on February 4, 2022. The report included current balances, legal definitions, restrictions on use, funding restrictions and proposed funding rationales.</p> <p>The administration provided the Board of Education with fund balance and reserve</p>	

		funding rationale resolutions in June.	
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Long Term Planning and Debt

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
<p>Use a small portion of the fund balance to reduce future tax impacts. An assumption that this would occur has been incorporated into the long-range fiscal plan.</p>		<p>District leadership is engaged in discussions with the Board regarding appropriate fund levels for district reserves. When appropriate and agreed upon through these discussions, the district can designate operating surpluses and fund balance to reduce future taxes levied on the community.</p> <p>Through budget deliberations, the district elected to set the 2022–2023 tax levy at .80%. This is lower than what the tax cap calculation permitted, which is 1.42%. The significant increase in State aid that the district received permitted the district to lower the tax levy.</p>	<p>https://www.wyandanch.k12.ny.us/domain/17</p>

Long Term Planning and Debt

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Continue to plan for the future of its facilities, including the possibility of bonding.		The district retained a new architect who is currently assessing the infrastructure of the district. The plan is for the architect to present major facility needs and construction options to the district during the 2022-2023 school year	The facilities committee interviewed architects via Zoom on April 5, 2022, and selected a firm. On April 13, 2022, a new architect was appointed by the BOE. On April 28, 2022, the administration mailed the architect documentation for his review. This documentation included the Building Condition Survey and other documentation related to facility assessments. On May 5, 2022, the administration began contract negotiations with the architect. (See Attachment 3)

Long Term Planning and Debt

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Open negotiations for the extension of the Pre-K lease with Half Hollow Hills, until such time that new facilities within the Wyandanch UFSD can be established.		The lease was extended for a year with Half Hollow Hills. the new expiration date is June 30, 2024.	May Board Resolution

Long Term Planning and Debt

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
<p>Time the issuance of new debt to coincide with the retirement of currently outstanding debt to minimize the impact on the tax base.</p>		<p>The issuance of new debt, such as deficit financing of \$3.1million, was timed to coincide with the extinguishing of the library bond, which was paid off in August 2021. In considering future bonding needs, the district has analyzed the retirement of current debt before acquiring new debt to minimize the impact on the community.</p> <p>The spreadsheet that projects the impact of future debt on the tax cap calculation is not a public document.</p>	

Facilities and Transportation

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
In light of circumstances created by the pandemic, ensure the Facilities Director has continued input into the budget-making process, particularly regarding health and safety issues.		The new Director of Facilities has worked closely with the Business Official and other cabinet members to address health and safety issues and protocols, as put forth by NYSED, and planned accordingly. He is an active participant in the budget development process.	

Facilities and Transportation

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Continue the services of its transportation consultant in the development of efficient and cost-effective bus routes.		The district continues to work with the transportation consultant to develop effective and cost-saving bus routes. The district has utilized the consultant to assist in afterschool transportation, as well as planning for summer transportation.	

Internal Auditors

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Continue the services of the Internal Auditors to assist the Business Office in achieving greater operational efficiency.		The internal audit function has been delayed. District leadership noted that internal auditor reports were not submitted to NYSED and are currently either in draft form or not approved by the BOE.	

Internal Auditors

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
<p>Determine areas to be reviewed by the Internal Auditors no later than November 30, 2020, to allow necessary analyses to be conducted during the 2020-2021 school year.</p>		<p>As noted above, the internal audit function has been delayed. The district anticipates completing this recommendation during the 2022–2023 school year.</p> <p>The district just recently came into possession of a draft internal audit risk assessment that spans this time period. We anticipate the Audit Committee accepting this report before 12/31/22.</p>	

Long Range Fiscal Plan

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
<p>Submit an updated five-year financial plan to the monitor by September 1st each year. The financial plan will be balanced into revenues and expenditures. This plan shall include statements of all estimated revenues and expenditures, including a cash flow plan.</p>		<p>The district will work collaboratively with the monitor to update the five-year financial plan, which will be submitted to the monitor by September 1st each year for the next successive years. The plan will be balanced as to total revenues and total expenditures. The plan will also include statements of estimated revenues, expenditures, and a cash flow plan. The district submitted a 5 year operating projection to the monitor and presented the plan in a public session.</p>	<p>The projections are available in the March 16th Board of Education presentation. A master spreadsheet is also maintained by the school business official that contains historical revenue and expenditure data. See the link above.</p>

Other Items – Wyandanch Public Library

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Borrowings for the Wyandanch Public Library (“the library”) should be undertaken separately from those of the school district, if possible – to provide transparency to the public.		To the extent possible given any legal considerations, the library borrowings will be undertaken separately. This process will provide the necessary transparency to the Wyandanch community.	

Other Items – Wyandanch Public Library

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
<p>Per usual requirements for revenue anticipation loans, the library must demonstrate that the funding is required. The goal should be for the library to plan, so that these annual loans are no longer needed and the financial relationship of the two entities is more distinct, as is the case in other communities.</p>	1	<p>For any tax anticipation notes, the library will provide the necessary documentation to substantiate the need for such funding. This process will provide the appearance and evidence that the entities are separate and distinct. The district no longer undertakes revenue anticipation note borrowing for the library.</p>	

Other Items – Wyandanch Public Library

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
Remittances for library employee retirement payments should be made directly by the library to the New York State and Local Retirement System (NYSLRS), rather than through the school district.		As of June 30, 2022, the district is still remitting the library's share of NYSLRS.	Recent billings (See Attachment 4)

Additional recommendations from the Monitor:

Recommendation	Implementation Status of Recommendation as of June 30, 2022	Short Explanation of Status	Links to Artifacts that Support Status Code
The Business Office and Human Resources shall work together closely to ensure proper budgetary placement of District staff and to ensure that Payroll has sufficient information to correctly charge payroll expenses.		The administration met with both departments, and is designing a control form (referred to as a “Personnel Action Form”) that will provide for more consistency with coding staff payroll. In addition, the budgetary chart of accounts for payroll will be revised, edited and locked as of July 1, 2022. This will prevent erroneous coding issues. In connection with the Personnel Action Form and a new chart of accounts, staff budgeting information will be shared with personnel and payroll.	(See Attachment 5)
The administration shall ensure the compliant, efficient, and complete		As checks are drawn against the grant, the	

<p>use of the ARP and CRRSA funding within the designated timeframes.</p> <ul style="list-style-type: none"> • By December 1, 2021, the District will establish a schedule for submitting FS-25 Requests for Funds for each approved grant program. The schedule for requesting funds will reflect actual and anticipated expenditures. • All budget amendments to adjust the planned use of funds will be provided to the Monitor for review and approval five (5) days prior to submission to NYSED. • Quarterly fiscal reports detailing encumbrance, expenditure, and liquidation of funds for each program will be provided to the Monitor for review five (5) days prior to the submission to NYSED for review by the Commissioner. • The District will complete FS-10-F Final Expenditure reports by the deadlines established by NYSED to ensure timely 		<p>accountant prepares the FS-25 for appropriate signature.</p> <p>The grants administrator continues to collaborate with the superintendent and her cabinet on the necessity and scope of FS-10-As. Once the FS-10-As are ready for the monitor's review, the grant administrator schedules a meeting with the monitor to review and approve the FS-10-As before NYSED submission. The grants administrator forwards the monitor's signed letter of support to NYSED staff along with the FS-10-As.</p> <p>The grants administrator will collaborate with the business office to gather all supporting documents regarding expenses of American Rescue Plan (ARP) and</p>	
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close-out of each respective grant program.		<p>Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds in anticipation of meeting with the monitor to review before NYSED submission.</p> <p>The grants administrator will collaborate with the business office to ensure the timely completion of each grant's FS-10-F.</p>	
Beginning immediately, State Aid related and other financially related documents shall be filed accurately and on time, resulting in no delays in State Aid payments to the district.		<p>The business office has developed a system for the accurate completion and submission of financially related documents to NYSED. The financial ST-3 and all supplemental schedules, transparency, and audit report were filed accurately and timely.</p>	
The switch in Worker's Compensation from self-insured to an insured policy as of July 2021		<p>This review will be an ongoing process in collaboration with the</p>	

will require effective monitoring and oversight. A quarterly review of expenditures by the Business Office shall occur to ensure that the policy-based plan is proving beneficial to the school district.		Personnel Benefits Transaction Clerk and Business Official. Regular meetings are held with the Public Employer Risk Management Association, Inc, (PERMA) to discuss new claims as well as risk mitigation training sessions. Claims that remain with the self-insured plan are administered and monitored by a third-party administrator. The district established a reserve fund to finance these older self-insured claims. In compliance with the accounting standards, the long-term liability of the reserve fund was established based upon an actuarial study performed by an outside public accounting firm.	
Upon approval of the annual update to the improvement plan by the Commissioner, the Board of Education and Administration		The district is moving forward in good faith in meeting with the unions regarding collective	

shall make every reasonable effort (e.g., bargaining in good faith, providing timely responses to requests for information, avoiding canceling scheduled bargaining sessions without good cause, maintaining open lines of communication) to settle outstanding employee contract negotiations in the 2021-22 school year in order to ensure accurate budgets for the 2022-23 fiscal year and beyond.		bargaining agreements (CBAs). Meaningful proposals have been exchanged and discussions between the district's legal counsel, BOE, and unions are ongoing. One CBA has been settled and another is close to settling. Negotiated contracts are aligned with the current year's budget as well as long-term fiscal plans.	
The Board shall develop a policy under which a series of objective criteria are established to guide the Superintendent in determining whether a prospective employee is to be recommended to the Board for approval. Such policy shall have the goal of the Board rejecting recommended candidates only based upon cause. (Cause shall be defined as withholding approval for reason connected to the failure of the candidate to meet the qualifications of the position, conflicts of interest, or reasons connected to the candidate's moral character that would preclude him or her from working in a public-school setting). Personal or		A BOE Policy Committee meeting was held on February 28, 2022, to begin discussions and planning around the development of this policy. Work on this policy is ongoing.	

subjective considerations shall not be the basis for the Board's refusal to approve recommended candidates within the district.			
<p>By January 31, 2022, the Board of Education shall set forth specific dates by which the following actions related to facility improvements shall take place:</p> <p>By TBD, the Board shall appoint an architect to decide on possible capital projects.</p> <p>By TBD, the Facilities Committee shall submit to the Board a long-term capital improvement plan.</p> <p>By TBD, the Board shall approve the plans as submitted or as amended by the Board.</p> <p>By TBD, if the Board has not identified other funds to implement the plan, the District shall set a date to place a bond issue before the voters.</p> <p>By TBD, the District shall implement the capital improvement plan.</p>		<p>The architect was appointed at the April 2022 board meeting. The new architect was provided with all related documentation to begin the development of a long-term capital improvement plan.</p>	

The dates set forth shall be acceptable to the Fiscal Monitor.			
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